

List of Vocational Courses for I Semester

For UG students of all streams according to NEP 20

Sl.No.	Art Stream	Science Stream	Commerce/ Management Stream
1.	Advertising	Advertising	Basics of Tally & Its Applications
2.	Computer Application	Computer Application	Management of Capital Market Operations
3.	Functional English	Research Survey	Office Management and Computer Application
4.	MS Office and Applications	Systematic Chemistry Laboratory Techniques	Office Management and Secretarial Practice
5.	Research Survey	Techniques in Physics Laboratory	Office Automation using MS Office
6.	Vyavharik Hindi	-	Research Survey



महात्मा ज्योतिबा फुले सहैलखण्ड विश्वविद्यालय, बरेली
MAHATMA JYOTIBA PHULE ROHILKHAND UNIVERSITY, BAREILLY
Skill or Vocational Courses for UG courses under NEP-20

- 1- Principals/ Heads/ Directors are requested to explore the area/trade for which Skill or Vocational Courses may be run in their colleges as per NEP-20 CBCS syllabus of UG courses.
- 2- Principals/ Heads/ Directors are also requested to explore the possibilities of MoUs with industries, labs, experts, shops etc. for running Skill or vocational Courses.
- 3- Principals/ Heads/ Directors are also requested to explore the possibilities of internship, training, practical, OJT in the approach of students.
- 4- Principals/ Heads/ Directors are requested to go through the instructions given in GO no-602/70-3-2021-08(35)/2020 dated 22-2-21.
- 5- Each Skill or Vocational course will be of 3 credits, out of which theory will be of one credit (equivalent to 15 hours) and internship/ training/apprenticeship/practical etc. will be of 2 credits (equivalent to 30 hours).
6. The General and skill part in the course should be in the ratio of 40:60.
- 7- You are supposed to suggest sufficient number of Skill or Vocational courses (each of 3 Credits) according to the strength of students.
- 8- A student has to complete overall four skill courses (each of 3 credits) by opting one course in each semester of first four semesters.
- 9- Principals/ Heads/ Directors are also requested to nominate appoint "Skill/Vocational Cell" coordinator from your faculty.
- 10- Important links for Skill/ Vocational courses are as follows:
<https://nsdcindia.org>
<https://nsdcindia.org/skillcentres> <https://eskillindia.org>
<https://www.ugc.ac.in/skill/SectorReports.html>
- 11- One can also contact/ browse:
District Industries & Enterprises Promotion Center
<http://udyogbandhu.com/topics.aspx?mid=Directorate%20of%20Industries>
<http://www.upkvib.gov.in>
<http://www.upkvib.gov.in/training-hi.aspx>
<http://odopup.in>
<http://www.diupmsme.upsdc.gov.in>
- 12- Few of the colleges which have already developed and started vocational courses in their respective colleges are hereby requested to provide the list of those vocational courses to University so that the same may be updated at the university portal.
- 13- Few of the vocational courses designed by the University are mentioned below and the syllabus of all these have been uploaded on website. The colleges which have not yet offered any vocational course

in I Semester are hereby directed to allocate the vocational courses as per the list and the syllabi uploaded on the website.